

OFFICIAL SUMMARY MINUTES

The Miami Downtown Development Authority
Board of Directors Meeting
200 S. Biscayne Blvd., Suite 2929
Conference Room
Friday, February 17, 2017
8:30A.M

BOARD MEMBERS PRESENT:

Ken Russell, Chairman
Neisen Kasdin, Vice Chair
Alvin West, Board Treasurer
Bruno Barreiro
Alicia Cervera
Jose Goyanes
Danet Linares
Richard Lydecker
Alan Ojeda
Gary Ressler
Marta Viciado
Greg West (via phone)

BOARD MEMBERS ABSENT:

Jerome Hollo
Nitin Motwani
Kim Stone

OTHER

Alyce Robertson, Executive Director
Karry Maravilla, Board Secretary
Barnaby Min, Deputy City Attorney
City of Miami

1. ROLL CALL

Chairman Ken Russell called the meeting to order at 8:45am, welcomed members of the Board and the public to the February 17, 2017 Miami DDA Board of Directors meeting and proceeded with the roll call.

2. PRESENTATIONS

- Biscayne Green Project Video Recap- Schwartz Media Strategies (*Presentation on file*)
Tadd Schwartz and Alisha Marks presented a video showing the highlights of the Biscayne Green Project. Commissioner Russell said the next step for this project is to find ways to make it permanent if it's the will of the Miami DDA Board. As of now, the Florida Department of Transportation (FDOT) is going to provide the City with over four hundred thousand dollars (\$400,000) to conduct a study in 2018, to see if it's viable to reduce the lanes on Biscayne Boulevard. Commissioner Russell requested that the DDA Board issue a resolution urging the FDOT to allocate the grant funds as soon as possible, in order to initiate the process and complete the necessary analysis, so that the Biscayne Green project can be implemented on a permanent basis. The Miami DDA Board members that were present at the meeting voted to approve this request and Deputy City Attorney, Barnaby Min, proceeded to draft the requested resolution. (*See item NA. 1 on page 6*)

- Alice Bravo and Aileen Boucle- “Strategic Miami Area Rapid Transit (SMART) Plan” update Miami-Dade County Department of Transportation and Public Works (MDC DTPW) and Metropolitan Planning Organization (MPO). (*Presentation on file*)

Alice Bravo and Aileen Boucle asked the Miami DDA Board for their support of the SMART Plan and requested that the resolution on the Board Agenda be modified to state the following, “The Board of Directors of the Miami Downtown Development Authority urges the MPO and the County to prioritize and advance the SMART Plan as project corridors receive funding.” After discussing this request, DDA Board members agreed to change the language of the resolution and proceeded to vote on the amended item. A motion for approval was passed unanimously by the Miami DDA Board. In addition, Commissioner Russell said that the Miami DDA Board passed a resolution last month for the Brickell Tunnel project, and asked Ms. Boucle for an update. Ms. Boucle said that the plan is under review and has not been accepted yet, but she understands that this project is a priority and would like to come back to the Miami DDA Board with the final review of the study when the timing is appropriate.

3. COMMITTEE(S) REPORT - Program Committee(s)

- Arts, Culture & Entertainment - Chair: Kim Stone
In absence of Committee Chair, Kim Stone, DDA staff member, Lauren Bourgoyne, reported that Frost Museum of Science presented at the committee meeting and will be presenting at the next DDA Board meeting. The Arts Advisory Group met last week to discuss the Art Days. The committee members and staff reviewed the FY 2016-17 Goals of the Committee at the last meeting and acknowledged that the competitive grant cycle is coming soon. DDA staff is working on the All-Star Game pamphlet with the Miami Marlins.
- Business Development & Marketing - Chair: Nitin Motwani
In absence of Committee Chair, Nitin Motwani, Al West briefly reported that Lisa Martinez provided an education update at the Business Development and Marketing Committee meeting. Tony Graziano is finalizing the Annual Residential Market Study. Lauren Bourgoyne provided a presentation on the Florida Huddle Conference. The FY 16-17 Committee Goals were discussed and communications, tourism and branding were established as priorities for FY 16-17.
- Quality of Life – Chair: Jose Goyanes
Jose Goyanes reported that the committee discussed issues regarding the commercial dumpsters in Downtown Miami. Ray Martinez from Ultra provided a presentation about the upcoming Ultra Festival coming to Downtown in March. Pit Stop program bathroom usage is higher than during the previous year. HistoryMiami’s permanent bathroom location issue is being addressed and a walkthrough meeting has been scheduled. Lastly, the committee will be discussing their FY 2016-17 Goals at the next committee meeting.

Commissioner Russell asked that the Homeless Task Force provide a report at the next DDA Board meeting.

- Transit, Connectivity & Mobility - Chair: Alan Ojeda
Alan Ojeda reported that his committee members requested DDA staff to establish milestones for the projects that have been identified as a priority, such as the SMART Plan, Brickell Tunnel and

Metromover Expansion increase. *Commissioner Russell recommended that the committee work on a list of recommendations to activate ridership on all modes of transportation.*

- Urban Placemaking - Chair: Jerome Hollo
In the absence of Committee Chair, Jerome Hollo, Christina Crespi reported that Omni Park conducted a presentation at the February committee meeting and DDA staff committed to work with the Omni CRA to help promote the project. A resolution regarding Waterfront improvements will be discussed at the next County Commission meeting and the DDRI discussion has been deferred from the upcoming City Commission Agenda.
- Flagler Street Task Force – Chair: Neisen Kasdin
Flagler Street Construction Update – Alberto Parjus, Assistant City Manager (*presentation on file*).

Mr. Parjus’ presentation included the following information about the Flagler Street Project:

- Intent of the project:
 - Construction began in January 2016, with an expected duration of approximately two years.
 - Since the new Flagler Street project design includes widening and leveling of the sidewalks, the entire roadway profile will be redesigned.
 - Lowering of the elevation on both the sidewalk and pavement asphalt increases the number of utility conflicts.
 - Note that the first Flagler Street project only milled and resurfaced the existing pavement. Only the sidewalks were reconstructed.
- Design, Permitting and Timeline:
 - Project Design Phase began in August 2011, with a design presentation to the DDA in May 2013.
 - The City had allocated \$6 Million, DDA raised \$1 Million, and Miami-Dade County executed GOB Agreement with the City for an additional \$6 Million in February 2015.
 - The City let out the project for Bid in September 2014.
 - Bids received were rejected in November 2014, due to only receiving two responsive bidders.
 - The City released the second bid in December 2014 – FHP Tectonics Corp was awarded the project in 2015 in the amount of approximately \$8.9 Million.
 - Purchase Order was issued to FHP in October 2015 and Notice to Proceed in November 2015.
- Construction Progress:
 - Construction started in January 2016 and the work was separated into 13 Phases as a way to lessen the disruption to businesses.
 - Phases I and II work began with the street closure of the entire intersection of West 1st Avenue and Flagler Street to the area just west of the Miami-Dade County Courthouse.
 - Immediately, conflicts were found during excavation work. Since starting construction, the project end date was extended from December 2017 to April 2018 to accommodate the modification of the entire drainage system, to add 10 new drainage wells. In addition, due to lack of appropriate response time and action from Utility Companies in addressing conflicts during the first two phases, the City is currently reviewing an additional Time Extension request from FHP.

- Discovering Utilities Conflicts.
- Utility and Construction Coordination:
 - At the beginning of the project, the response from the various Utility agencies to the City's utility issues on Flagler Street was almost non-existent.
 - Construction coordination meetings with Utility agencies and FHP were held on a bi-weekly basis.
 - With the City acting as a facilitator to FHP, Utility agencies' response is now within one week and conflict resolution period is approximately 60 to 90 days.
 - FHP hosts construction coordination meetings with Utility agencies on as-needed basis.
- Progress of Work After Utility Conflict Resolution:
 - Phase I was completed in June 2016 and the intersection of West 1st Avenue and Flagler Street was reopened to traffic. Phase II was completed on February 10, 2017. Both Phases are in the Punch List stage.
 - Phases I and II Reopened to the Public.
- Two-Month Outlook:
 - Phase III, includes the intersection of Flagler Street and North Miami Court as well as the areas to the east and west of the intersection. It is expected to be opened by the week of February 20, 2017.
 - Ramps are being installed in front of the affected businesses, where sidewalks are being reconstructed, to facilitate access to their customers and employees.
- Upcoming Utility Conflict:
 - Per plan sheet 97, a sewer line is scheduled for relocation to make room for the tree installations proposed along the sidewalk. In addition, the new storm sewer line also requires the relocation of AT&T utilities and 12 inch water main.
- Option One:
 - The City is re-evaluating the sewer line & AT&T relocation work. If the relocation can be managed within the sidewalk area, then Phase IV (Flagler Street just west of Miami Avenue) will be completed within the next 6 weeks.
 - It is also anticipated that Phase V (Intersection of Miami Avenue and Flagler Street) will commence construction thereafter, contingent on the City's approval and DDA's concurrence.
- Option Two
 - Should the City proceed with the relocation work, then the City and FHP will have to discuss coordination with AT&T so that their utilities are relocated prior to the relocation of the sewer line. This work may take up to 6 months. In addition, both Phases IV and V will remain closed during the duration of the re-design and construction work.

After Mr. Parjus' presentation, DDA Board and Flagler Task Force members expressed their dissatisfaction with the City of Miami's oversight of the project and the contractor that was hired for the project. Commissioner Ken Russell offered Mr. Parjus the help of the DDA Board to resolve the current construction issues that are affecting many businesses in the Flagler Street area. DDA Board member Jose Goyanes, introduced a motion to create a resolution requesting the City of Miami to waive the sidewalk cafes fees, as an incentive to attract business to the Flagler Street area. In addition, Mr. Goyanes asked Alyce Robertson to speak with Art Noriega from the Miami Parking Authority, to find out if it's possible to offer free parking on the weekends on Flagler Street (between 1st Street & 1st Avenue). DDA Board members voted in favor of Mr. Goyanes' motion and Deputy City Attorney, Barnaby Min, drafted the resolution requested by the DDA Board members (*See item NA. 2 on page 6*).

Next steps include Mr. Parjus to report to the Flagler Street Taskforce at their next meeting and provide an update on the project/contractor.

4. FINANCIAL REPORT – January 31, 2017

Cecilia Core presented the Financial Report – No reported issues

5. EXECUTIVE DIRECTOR REPORT – Alyce M. Robertson

Alyce Robertson mentioned that today was the last day of Carolina Londono and Lauren Bourgoyne at the DDA and wished them well on their new endeavors. Ms. Robertson proceeded to report to the DDA Board members the following information:

- The Annual DDA Board Retreat has been scheduled for April 1st, 2017.
- DDA Staff is working on identifying evaluation committee members for the RFQ 16-17-01.
- A meeting has been set-up for March 6th to discuss DDA/BNA expansion.
- The boat show is this week and water taxi will be travelling through Downtown Miami.

Vice Chair, Neisen Kasdin, requested that an Annual Performance Review of the Executive Director be scheduled.

6. LEGISLATIVE ITEM(S)

[Note: All legislative items are recommended by the Executive Director]

6A. APPROVAL OF MINUTES – January 20, 2017

Neisen Kasdin moved to approve item, Al West seconded, and the motion passed unanimously by the Board members present.

6B. RESOLUTION NO. 005/2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY ("DDA") OF THE CITY OF MIAMI SUPPORTING THE MIAMI-DADE METROPOLITAN PLANNING ORGANIZATION'S ("MPO") TRANSIT EXPANSION THROUGH THE STRATEGIC MIAMI AREA RAPID TRANSIT ("SMART") PLAN AND URGING THE MPO AND MIAMI-DADE COUNTY TO PURSUE CREATIVE FUNDING SOLUTIONS TO IMPLEMENT THE SMART PLAN.

Neisen Kasdin moved to approve item, Alan Ojeda seconded, and the motion passed unanimously by the Board members present.

Note: Resolution passed with the following amendment on Section 4 "The Board of Directors of the Miami Downtown Development Authority urges the MPO and the County to prioritize and advance the SMART Plan as project corridors receive funding".

6C. RESOLUTION NO. 006/2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY ("DDA") OF THE CITY OF MIAMI, APPOINTING DANET LINARES AS A MEMBER OF THE CITY OF MIAMI'S BEAUTIFICATION COMMITTEE.

Jose Goyanes moved to approve item, Neisen Kasdin seconded, and the motion passed unanimously by the Board members present.

NA - NON-AGENDA ITEM(S)

NA. 1 RESOLUTION NO. 007/2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIAMI DOWNTOWN DEVELOPMENT AUTHORITY ("DDA") OF THE CITY OF MIAMI, FLORIDA URGING THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO ALLOCATE THE GRANT FUNDS AWARDED AS PART OF THE 2016 TRANSPORTATION ALTERNATIVES (TAP) PROGRAM GRANT CYCLE IN THE AMOUNT OF FOUR HUNDRED TWENTY-TWO THOUSAND DOLLARS (\$422,000.00) TO THE CITY OF MIAMI AS SOON AS POSSIBLE IN ORDER TO INITIATE THE PROCESS AND COMPLETE THE NECESSARY ANALYSIS SO THAT THE PROJECT CAN BE IMPLEMENTED ON A PERMANENT BASIS.

Richard Lydecker moved to approve item, Neisen Kasdin seconded, and the motion passed unanimously by the Board members present.

NA. 2 RESOLUTION NO. 008/2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOWNTOWN DEVELOPMENT AUTHORITY ("DDA") OF THE CITY OF MIAMI, FLORIDA URGING THE CITY OF MIAMI TO WAIVE ANY AND ALL FEES ASSOCIATED WITH SIDEWALK CAFES FOR ANY BUSINESSES FOR THE AREA BETWEEN NORTHWEST/SOUTHWEST 1ST AVENUE ON THE WEST, NORTHWEST/NORTHEAST 1ST STREET ON THE NORTH, BISCAYNE BOULEVARD ON THE EAST, AND SOUTHWEST/SOUTHEAST 1ST STREET ON THE SOUTH, AS FURTHER DESCRIBED IN EXHIBIT "A", UNTIL THE CONSTRUCTION ALONG FLAGLER STREET IS CONCLUDED; DIRECTING THE EXECUTIVE DIRECTOR TO FORWARD A COPY OF THIS RESOLUTION TO THOSE OFFICIALS STATED HEREIN.

Richard Lydecker moved to approve item, Alicia Cervera seconded, and the motion passed unanimously by the Board members present.

7. Meeting Adjournment

The meeting was adjourned at 11:00AM by general consent.