

# Opening a Small Business in Downtown Miami: A Step-by-Step Guide

1



Incorporate  
your business

2



Identify a storefront  
for your business.  
\*The use for your space  
must match the business  
you are trying to open

3



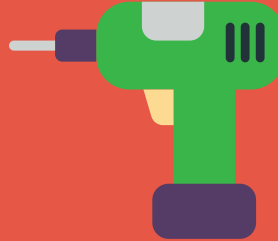
Sign a lease

4



Request your CO  
(Certificate of Occupancy)  
from your landlord

5



Obtain permits for  
interior buildout work

6



Apply for your  
Business Tax Receipt

7



Apply for your CU  
(Certificate of Use)

8



Display  
your documents

## Recommended Questions to Ask

Are there any open violations  
on your property/folio?

Has your building passed its 40/50  
year inspection?

What are NNN charges?

What is CAM?

What use does this space have in the  
city records?

Can you provide me with a Certificate  
of Occupancy for this space?

What are the impact fees for a change  
of use on this space?

Is this grease trap up to the current  
code?

Can you provide me with a contact at  
the DDA?

Have you taken advantage of the  
Facade Improvement Grant?

Scan the QR codes provided to access the Miami-Dade County and City of Miami websites for a comprehensive guide to opening a small business in Miami. Stay informed with up-to-date information on the latest requirements and regulations.



Miami-Dade  
County

**MIAMIDDA**  
DOWNTOWN DEVELOPMENT AUTHORITY



City of Miami